



From the Desk of Mrs. Brooks, High School Principal

March 12, 2010

Dear Parents/Guardians of High School Students,

We appreciate you sending your student to us prepared to learn.

Several things you need to know about:

- Next week is Ohio graduation testing (OGT) for the high school. All 10th, 11th and 12th graders must be in school to take this test. If for some reason your child cannot be in school, please call me at the number listed below. **BE SURE YOUR CHILD IS ON SCHOOL ON TIME (8:30)** or they will not be permitted into the test. Once the test is completed, your child is permitted to leave school **IF WE HAVE A SIGNED FORM FROM YOU**. These forms were sent home last week with the Interim reports.
- We continue to cracked down on dress code and getting to class on time, which includes coming to school by 8:30. I am pleased to report that most students are coming in dress code and most are getting to class on time. However, many are not arriving at school until 9:30. Please speak to your student about the importance of following our rules.
- **If for some reason your student is going to be late or absent from school, please call 216.541.2048 x226 and speak with Ms. Schrager.** If you do not call, your student will earn an unexcused day! Only with your assistance can we make your student successful.

Finally, **we are not permitted to release your child unless we have a written note from you.** There are no exceptions to this rule!

If you need to contact me for any reason, please feel free to call 216.541.2048 x 209.